



JUNIOR SERIES 3* EVENT REGISTRATION GUIDE

IMMEDIATE ACTION ITEM:

- Ensure that you have purchased your IFSA and regional memberships (exception Eastern Canada). LiveHeats won't allow anyone to register unless they have **both** IFSA and their regional memberships. Please refer to this [tutorial](#).

3* Event Registration will take place the first two weeks of December, and will be facilitated by the IFSA Administrative team.

All 3* events are filled through the seeding list - there is no open registration for these highly competitive events.

Athletes can compete in a MAXIMUM of three, 3* events during a season.

DECEMBER:

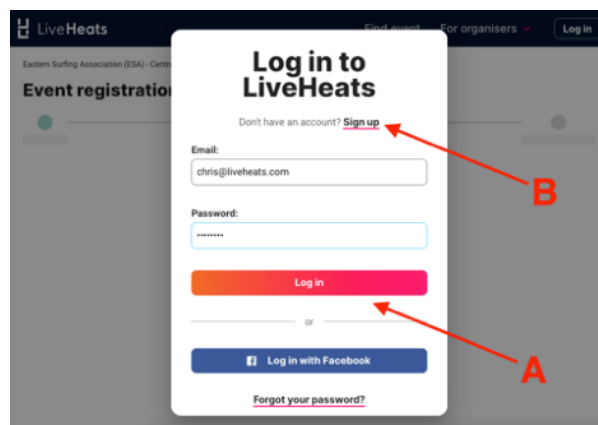
- Consult with your coach to identify the 3* Events your team is supporting this season.
- Review the [IFSA 3* Event Pages](#) on our website. Check back often.

DAYS PRECEDING REGISTRATION OPENING:

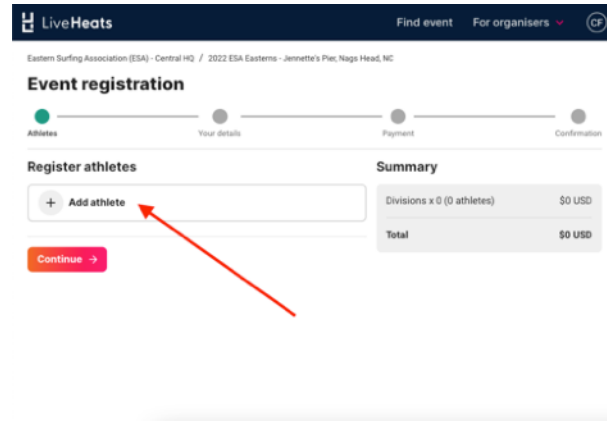
- The seed list is based on an athlete's best 3 results in the past 52 weeks. Please note that this year's junior seed list models the FWQ and Region 1. It does not break out age divisions or regions. New or low-ranked athletes may need to start at lower-level events to earn points and move up the seeding list. Before registration, the seeding list offers guidance but isn't a definitive measure for event entry. The popularity of some events may attract more highly seeded athletes, while others may not. The list becomes most helpful once registration has begun and you can assess the waiting list against the 90% of starts to gauge likelihood of entry. [Review your seeding](#) here.
- Test your [LiveHeats](#) login
- Please refer to the Registration Schedule below and the IFSA Event Pages. Import event dates from the [IFSA Calendar](#) and set reminders. Please scroll to the bottom of the Events Page on the IFSA website to subscribe to our calendar and import.

REGISTRATION OPENS:

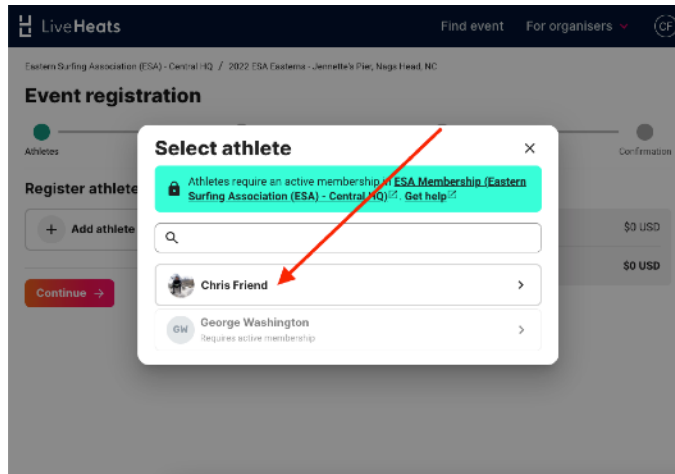
- Access the registration link from the IFSA Event Page.
- Once on the event page, click "Register"
- Login to your LiveHeats account



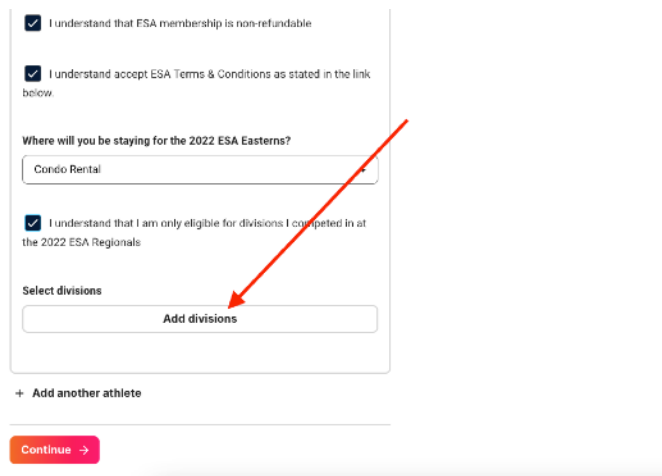
Click "Add athlete" to view and search the athletes from account to register. If you only have one athlete on your account, it will pre-populate.



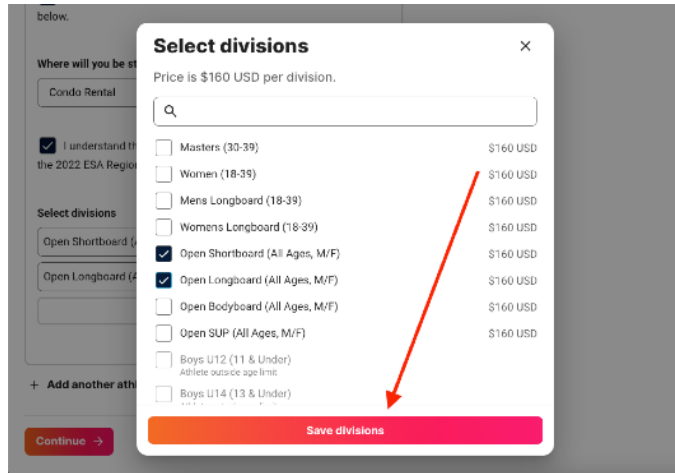
Complete the form and all questions asked by the Event Organizer, then scroll to the bottom of the form and click "Add division"



Select the divisions you'd like to register the athlete into, then click "Save"

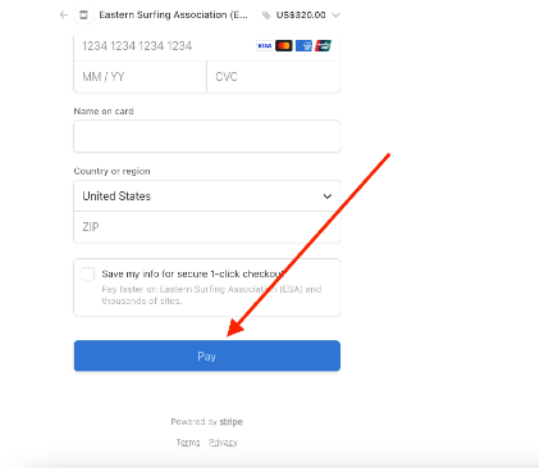


- If you are registering more than one athlete, click “Add another” athlete and repeat steps. Once done, click “Continue” at the bottom of the page.



- Enter your contact details and read and understand the Event Organizer's notes and terms and conditions (if any). Once done, click “Continue”

- Enter your credit card information, or use Google or Apple Pay. Once done, click “Pay”



- If the payment is successful you will reach the confirmation page and an email will be sent to your inbox.

Step 1: Registration will open on LiveHeats, according to the schedules listed above, and all athletes who register will be automatically placed on a waitlist. Immediately after registering, athletes will receive an initial email acknowledging receipt of their registration. It's important to note that this email is solely a confirmation of receipt and does not imply entry confirmation.

Step 2: After 72 hours, registration will close, and no further athletes will be able to sign up for the competition until the 10% window reopens (explained below).

Step 3: Once the 72-hour registration window closes, the IFSA administration team will calculate the field sizes for all categories at these events, and communicate this information to all athletes on the waitlist.

Step 4: Waitlisted athletes will have 24 hours to either keep their registration active, or to cancel it without charge or penalty.

Step 5: Then, top-seeded athletes will be moved off the waitlist and confirmed until 90% of each division in the event is full. Once the event hits 90% confirmed, the event registration will reopen, and all athletes not confirmed into the 90% will return to the waitlist.

Step 6: The remaining 10% of spots will be confirmed three weeks before a competition. The process for confirming these 10% will be the same as above. Registration will close three weeks before an event, a message will be sent to all athletes on the waitlist, and after a 24 hour period, athletes will be confirmed for the event based on the current seeding list.

Note: Credit Cards are charged at the time of athlete confirmation for an event, along with non-refundable LiveHeats and IFSA fees. For 3* events, there are two opportunities to cancel without charge

- (1) During the first 24 hour waiting period between the event closing and the 90% athlete confirmation.
- (2) During the second 24 hour waiting period between the event closing and 10% athlete confirmation.

Tip: To minimize cancellation fees, utilize the 24 hour window between registration closing and invites being made to manage your signups. It is your responsibility to cancel your athlete.

REGISTRATION CLOSES:

Registration will close after 72 hours, and at that point, the waitlist will be arranged according to the current seeding list. The top-seeded athletes will be confirmed into 90% of the event's starts. Credit cards are charged at the time of athlete confirmation for an event, along with non-refundable LiveHeats and IFSA fees.

After registration closes, the top-seeded athletes that were confirmed into 90% of the event's starts will receive email confirmation into the event with a 24 hour window to cancel their registration.

10% of event starts are held. Three weeks before the event, the remaining 10% of starts will be filled by the current seed list. Again, at the time an athlete's participation is confirmed for an event, credit cards are charged, inclusive of non-refundable LiveHeats and IFSA fees.

CANCELLATION:

To support your fellow athletes on the waiting list, please cancel your registration as soon as possible if you cannot attend. Cancellation policies vary by event, and no-shows are non-refundable. Cancellations made a week before an event are non-refundable.

In LiveHeats, you can proactively remove yourself from a waitlist before receiving acceptance, ensuring you stay within your allotted event registrations.



JUNIOR SERIES 3* EVENT REGISTRATION DATES

REGISTRATION BLOCK ONE:

OPENS	CLOSE	EVENTS
Dec 1, 7pm ET/5pm MT/4pm PT	Dec 4, 7pm ET/5pm MT/4pm PT	January 12-14th Kicking Horse IFSA JR 3*
Dec 1, 7pm ET/5pm MT/4pm PT	Dec 4, 7pm ET/5pm MT/4pm PT	February 1st-4th Grand Targhee IFSA JR 3*
Dec 1, 7pm ET/5pm MT/4pm PT	Dec 4, 7pm ET/5pm MT/4pm PT	February 2nd-4th Red Mountain IFSA JR 3*
Dec 1, 7pm ET/5pm MT/4pm PT	Dec 4, 7pm ET/5pm MT/4pm PT	February 6th-9th Copper Mtn IFSA Jr 3*

REGISTRATION BLOCK TWO:

OPENS	CLOSE	EVENTS
Dec 6, 7pm ET/5pm MT/4pm PT	Dec 9, 7pm ET/5pm MT/4pm PT	February 9-11th Palisades Tahoe IFSA JR 3*
Dec 6, 7pm ET/5pm MT/4pm PT	Dec 9, 7pm ET/5pm MT/4pm PT	February 11-12th Smugglers' Notch IFSA JR 3*
Dec 6, 7pm ET/5pm MT/4pm PT	Dec 9, 7pm ET/5pm MT/4pm PT	February 20-22nd Crystal Mountain IFSA JR 3*
Dec 6, 7pm ET/5pm MT/4pm PT	Dec 9, 7pm ET/5pm MT/4pm PT	February 22nd-25th Crested Butte IFSA Jr 3*
Dec 6, 7pm ET/5pm MT/4pm PT	Dec 9, 7pm ET/5pm MT/4pm PT	March 1st-3rd Lake Louise IFSA JR 3*

REGISTRATION BLOCK THREE:

OPENS	CLOSE	EVENTS
Dec 11, 7pm ET/5pm MT/4pm PT	Dec 14, 7pm ET/5pm MT/4pm PT	March 1st-3rd Snowbird IFSA JR 3*
Dec 11, 7pm ET/5pm MT/4pm PT	Dec 14, 7pm ET/5pm MT/4pm PT	March 1st-3rd Kirkwood IFSA JR 3*
Dec 11, 7pm ET/5pm MT/4pm PT	Dec 14, 7pm ET/5pm MT/4pm PT	March 4-7th Alyeska IFSA JR 3*
Dec 11, 7pm ET/5pm MT/4pm PT	Dec 14, 7pm ET/5pm MT/4pm PT	March 7-9th Big Sky IFSA JR 3*
Dec 11, 7pm ET/5pm MT/4pm PT	Dec 14, 7pm ET/5pm MT/4pm PT	March 8-9th Mad River Glen IFSA JR 3*
Dec 11, 7pm ET/5pm MT/4pm PT	Dec 14, 7pm ET/5pm MT/4pm PT	March 14-17th Whistler IFSA JR 3*